



TERM 3, 2010
(SEPTEMBER 11TH – DECEMBER 4TH)

COURSE CODE	COURSE TITLE	TUTOR	DAYS	TIME	DURATION	COURSE FEES		STARTING DATE
						Members & Gov't Dpts.	Non-Members	
BASIC – LEVEL COURSES								
GMN117	FUNDAMENTALS OF MANAGEMENT	(1) Heeralal Maraj, MBA	Mondays & Wednesdays	7:00 pm – 9:00 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
		(2) Bobby Morris, MBA	Tuesdays & Thursdays	3:00 pm – 5:00 pm	45 Hours	\$480.00	\$525.00	Sept. 14 th , '10
ECS110	PRINCIPLES OF ECONOMICS	Bobby Morris, MBA	Mondays & Wednesdays	3:00 pm – 5:00 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
GMN155	QUANT. MANAGERIAL DECISION-MAKING	Peter Grosvenor, BSc, MSc	Saturdays	9:00 am – 1:00 pm	45 Hours	\$480.00	\$525.00	Sept. 11 th , '10
CDP163	INTRODUCTION TO COMPUTERS (APPLICATION SOFTWARE) • Theory • Windows XP – Microsoft Word, Excel and Access 2007	Junior Warner, BSc, MSc, ICOSA	Tuesdays & Thursdays	3:00 pm – 5:00 pm	45 Hours	\$575.00	\$625.00	Sept. 14 th , '10
CDP130	FUNDAMENTALS OF DATABASE MANAGEMENT • Microsoft Access 2007	Honor Wiltshire, BSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	45 Hours	\$575.00	\$625.00	Sept. 14 th , '10
CDP140	FUNDAEMENTALS OF SPREADSHEET ANALYSIS • Microsoft Excel 2007	(1) Juanita Scott, BAA	Saturdays	9:00 am – 1:00 pm	45 Hours	\$575.00	\$625.00	Sept. 11 th , '10
		(2) Steve Lewis, BSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	45 Hours	\$575.00	\$625.00	Sept. 13 th , '10
ACC110	BOOK-KEEPING & ACCOUNTS (BASIC)	Don Goddard, CMA	Saturdays	9:00 am – 1:00 pm	45 Hours	\$480.00	\$525.00	Sept. 18 th , '10
ACF120	ACCOUNTING & FINANCE FOR MANAGEMENT	Hadley Haynes, BSc, CGA	Mondays & Wednesdays	5:00 pm – 7:00 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
INTERMEDIATE – LEVEL COURSES								
GMN240	SUPERVISORY MANAGEMENT	Clarence Thompson, BSc, MSc	Mondays & Wednesdays	5:30 pm – 7:30 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
GMN210	GENERAL MANAGEMENT	Charles Holford, BDMS, MBA	Tuesdays & Thursdays	3:30 pm – 5:30 pm	45 Hours	\$480.00	\$525.00	Sept. 14 th , '10
GMN220	ADMINISTRATIVE MANAGEMENT	David Carrington, BSc, MA	Mondays & Wednesdays	5:00 pm – 7:00 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
HRM200	MANAGEMENT OF HUMAN RESOURCES	Gail-Ann King, BSc, MSc	Tuesdays & Thursdays	5:30 pm – 7:30 pm	45 Hours	\$480.00	\$525.00	Sept. 14 th , '10
HRM245	PUBLIC RELATIONS	Sara Odle, BA, MBA	Mondays & Wednesdays	3:00 pm – 5:00 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
GMN265	PROJECT MANAGEMENT	Ryan Byer, BSc, MSc	Saturdays	9:00 am – 1:00 pm	45 Hours	\$480.00	\$525.00	Sept. 11 th , '10

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INTERMEDIATE – LEVEL COURSES (CONTINUED)

GMN266	MAINTENANCE MANAGEMENT	Peter Collett, BDMS	Mondays & Wednesdays	5:30 pm – 7:30 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10
GMN268	OCCUPATIONAL SAFETY AND HEALTH MGT.	Ricardo Lewis, BSc (Agriculture)	Tuesdays & Thursdays	5:30 pm – 7:30 pm	45 Hours	\$480.00	\$525.00	Sept. 14 th , '10
MKM225	TOURISM MARKETING	Tony Proute, BComm (Marketing)	Thursdays & Fridays	5:30 pm – 7:30 pm	45 Hours	\$480.00	\$525.00	Sept. 16 th , '10
MKM270	PRACTICAL ADVERTISING AND PROMOTION		Saturdays	9:00 am – 1:00 pm	45 Hours	\$480.00	\$525.00	Sept. 11 th , '10
CDP265	SYSTEMS ANALYSIS AND DEVELOPMENT	André Walke, BA	Tuesdays & Thursdays	5:30 pm – 7:30 pm	45 Hours	\$575.00	\$625.00	Sept. 14 th , '10
ACC210	BOOK-KEEPING & ACCTS. (INTERMEDIATE)	Don Goddard, CMA	Tuesdays & Thursdays	5:00 pm – 7:00 pm	45 Hours	\$480.00	\$525.00	Sept. 21 st , '10
ACF260	FINANCIAL MANAGEMENT	Sam Moseley, CMA, MBA	Mondays & Wednesdays	5:30 pm – 7:30 pm	45 Hours	\$480.00	\$525.00	Sept. 13 th , '10

ADVANCED – LEVEL COURSES

BLW501	EMPLOYMENT LAW	(TO BE ANNOUNCED)	Tuesdays & Thursdays	5:00 pm – 7:00 pm	45 Hours	\$525.00	\$575.00	Sept. 14 th , '10
GMN510	BUSINESS POLICY AND STRATEGIC MGT.	Stephen Savoury, MBA	Tuesdays & Thursdays	7:00 pm – 9:00 pm	45 Hours	\$525.00	\$575.00	Sept. 14 th , '10
POM501	TRANSPORTATION AND LOGISTICS	Valdez Lewis, BSc, MBA	Mondays & Wednesdays	3:00 pm – 5:00 pm	45 Hours	\$525.00	\$575.00	Sept. 13 th , '10

BACHELOR OF BUSINESS ADMINISTRATION COURSES



GMN210	GENERAL MANAGEMENT	Charles Holford, BDMS, MBA	Tuesdays & Thursdays	3:30 pm – 5:30 pm	45 Hours	\$1,000.00	\$1,100.00	Sept. 14 th , '10
BLW501	EMPLOYMENT LAW	(TO BE ANNOUNCED)	Tuesdays & Thursdays	5:00 pm – 7:00 pm	45 Hours	\$1,000.00	\$1,100.00	Sept. 14 th , '10
GMN510	BUSINESS POLICY AND STRATEGIC MGT.	Stephen Savoury, MBA	Tuesdays & Thursdays	7:00 pm – 9:00 pm	45 Hours	\$1,000.00	\$1,100.00	Sept. 14 th , '10
POM501	TRANSPORTATION AND LOGISTICS	Valdez Lewis, BSc, MBA	Mondays & Wednesdays	3:00 pm – 5:00 pm	45 Hours	\$1,000.00	\$1,100.00	Sept. 13 th , '10

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